



Southern Regional Medical Center

Financial Assistance Application Verification Checklist

The items below must be received with your Financial Assistance Application by _____.

All applicable items are required to process your application.

Identification: The original or copy of at least one of the following documents are required:

- Passport, Driver's License, State of Georgia ID, School picture ID, Visa or Residence Alien Card

Income: One of the following is required (if applicable)

- One to three current pay check stubs (patient and spouse)
- Unemployment claim
- A letter from employer on letterhead stating the rate of hourly pay, total amount paid and how often employee is paid
- W2's or Income Tax Return

Residency: One of the following is required (Current ID may be used)

- Utility bill
- Food stamps/TANF letter

Other

- There may be other items needed as determined by the Financial Counselor. You will receive a letter showing all items needed once you complete your application.

Submission without these items may cause your application to be denied, or certain members may not be eligible.

In order for your date of service to be covered, an application for assistance and all pending verifications must be submitted to SRMC within 45 days after discharge. If we do not receive the required information the account will be returned to the business office at which time the full balance becomes your responsibility and the hospital will expect payment in full.

Pt's Name: _____ Account # _____

Office Number (770)-991-8600

Fax Number: (770)-897-7876